

From,

Date: / /

To,  
The Manager – DP Division  
Celebrus Capital Limited  
III Floor, EAK Towers, Main Avenue  
Panampilly Nagar, Ernakulam - 682036

**Sub: Issue of fresh DIS Booklet after Canceling/Blocking of DIS Booklet/Leaves.**

**Ref: Client BO Id:** \_\_\_\_\_

I misplaced the Delivery Instruction Slip Booklet issued to me and hereby request you to \*block all unused slips issued to me/us till date. I further request you to issue a new Delivery Instruction Slip Booklet through registered post or speed post or bearer<sup>#</sup> (strike off which ever not applicable). Default mode of dispatch will be registered post.

(Applicable <b>ONLY</b> in case of a <b>Bearer<sup>#</sup></b> collecting the DIS Booklet)	
<b>Name of the Bearer<sup>#</sup></b>	<b>Signature of the Bearer</b>

*<sup>#</sup> Bearer has to submit copy of PAN or Passport or Driving License or Voter ID card with this request. Bearer can collect the DIS Booklet from main office situated at III Floor, EAK Tower, Main Avenue, Panampilly Nagar, Ernakulam – 682036.*

**Thanking you,  
Yours faithfully,**

⊗

\_\_\_\_\_ **First Holder**

\_\_\_\_\_ **Second Holder**

\_\_\_\_\_ **Third Holder**

**Note:**

1. In case of joint account, all joint holders have to sign this request.
2. Account Holder(s) have to submit self attested copy of PAN or Passport or Driving License or Voter Id this request.