

# KYC Details Change form (For Individuals Only)



Application No. :

Please fill this update / modification form in ENGLISH and in BLOCK LETTERS (Please strike off Sections that are not used).

## A Name of Applicant (Mandatory as per original KYC records)

Title  Mr.  Ms.  Other  Aadhaar Number, if any: \_\_\_\_\_ PAN \_\_\_\_\_

Name \_\_\_\_\_

Date of Birth \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Please Provide the new KYC details which should be updated in your KYC records.

## B. Mandatory fields for KYCs done before 1<sup>st</sup> January 2012

1. Father's/Spouse Name \_\_\_\_\_

2. Current Marital status  Single  Married 3. Current Nationality  Indian  Other  \_\_\_\_\_

Note **"FOR OFFICE USE ONLY"**: The IPV Column should be mandatorily filled for all KYCs registered before 1st January 2012. Originals Seen and Verified should be mandatorily filled for changes to Identity and Address details.

## C. Identity Details (please see guidelines overleaf)

1. New Name (As appearing in supporting identification document).  
Name \_\_\_\_\_

2. New Status Please tick (✓)  Resident Individual  Non Resident (Passport Copy Mandatory for NRIs & Foreign Nationals)

3. PAN \_\_\_\_\_ Please enclose a duly attested copy of your PAN Card

4. Proof of Identity submitted for PAN exempt cases Please Tick (✓)  
 Aadhaar Card  Passport  Voter ID  Driving Licence  Others \_\_\_\_\_ (Please see guideline 'D' overleaf)

## D. Address Details (please see guidelines overleaf)

1. New Address for Residence/Correspondence

City / Town / Village \_\_\_\_\_ Pin Code \_\_\_\_\_  
 State \_\_\_\_\_ Country \_\_\_\_\_

2. Contact Details

Tel. (Off.) (ISD) (STD) \_\_\_\_\_ Tel. (Res.) (ISD) (STD) \_\_\_\_\_  
 Mobile (ISD) (STD) \_\_\_\_\_ Fax (ISD) (STD) \_\_\_\_\_  
 E-Mail Id. \_\_\_\_\_

3. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.  
 Passport  Ration Card  Registered Lease/Sale Agreement of Residence  Driving License  Voter Identity Card  \*Latest Bank A/c Statement/Passbook  
 \*Latest Telephone Bill (only Land Line)  \*Latest Electricity Bill  \*Latest Gas Bill  Others (Please specify)  
 \*Not more than 3 Months old. Validity/Expiry date of proof of address submitted \_\_\_\_ / \_\_\_\_ / \_\_\_\_

4. New Permanent Address of Resident Individual OR Overseas Address (Mandatory) for Non-Resident Individual

City / Town / Village \_\_\_\_\_ Pin Code \_\_\_\_\_  
 State \_\_\_\_\_ Country \_\_\_\_\_

5. Proof of address to be provided by Applicant. Please submit ANY ONE of the following valid documents & tick (✓) against the document attached.  
 Passport  Ration Card  Registered Lease/Sale Agreement of Residence  Driving License  Voter Identity Card  \*Latest Bank A/c Statement/Passbook  
 \*Latest Telephone Bill (only Land Line)  \*Latest Electricity Bill  \*Latest Gas Bill  Others (Please specify)  
 \*Not more than 3 Months old. Validity/Expiry date of proof of address submitted \_\_\_\_ / \_\_\_\_ / \_\_\_\_

6. Any other information:

### DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my/our knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above information is found to be false or untrue or misleading or misrepresenting, I am/we are aware that I/we may be held liable for it.

Place: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

### SIGNATURE OF APPLICANT

### FOR OFFICE USE ONLY

IPV Done  on \_\_\_\_ / \_\_\_\_ / \_\_\_\_

AMC/Intermediary name : **Celebrus Capital Limited**

- (Originals Verified) Self Certified Document copies received
- (Attested) True copies of documents received
- Main Intermediary

Seal/Stamp of the intermediary should contain  
 Staff Name  
 Designation  
 Name of the Organization  
 Signature  
 Date

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 Designation  
 Name of the Organization  
 Signature  
 Date

**Celebrus Capital Limited / Celebrus Commodities Limited**  
**III Floor, EAK Towers, Main Avenue**  
**Panampilly Nagar, Kochi -682036, Kerala**

Date: \_\_\_\_\_

Dear Sir,

**Sub: Authorisation for Digital Contract Notes & Other Statements**

**Ref: Client Code: \_\_\_\_\_ & Client Id: 12075800 \_\_\_\_\_**

I / We have been / shall be dealing through you as my / our Trading Member (TM) – Depository Participant (DP) on the Capital Market / Commodity Market and / or Futures & Options Segments / Currency Derivative Segments / Depository Services. As my / our TM - DP i.e. agent I / we direct and authorize you to carry out trading / dealings on my / our behalf as per instructions given below.

I / We understand that, I / we have the option to receive the Contract Notes, Financial Statements, Demat Account Statements and Billing Statements in physical form or electronic form. In pursuance of the same, I / we hereby opt for receipt of Contract Notes, Financial Statements and Billing Statements in electronic form. I / We understand that for the above purpose, you are required to take from the client “an appropriate email account” for you to send the electronic Contract Notes and Demat Account Statements. Accordingly, please take the following email account(s) / email id on your record for sending Contract Notes and Demat Account Statements to me / us.

I / We agree not to hold you responsible for late / non -receipt of Contract Notes, Financial Statements, Demat Account Statements and Billing Statements in electronic form and any other communication for any reason including but not limited to failure of email servers, loss of connectivity, email in transit etc. I / we agree that the log reports of your dispatching software shall be a conclusive proof of dispatch of contract notes to me / us and such dispatch shall be deemed to mean receipt by me / us and shall not be disputed by me / us on account of any non-receipt / delayed receipt for any reason whatsoever.

I / We also agree that non-receipt of bounced mail notification by you shall amount to delivery at my / our email account(s) / email id(s). I / We understand that I am required to intimate any change in the email id / email account mentioned hereinabove needs to be communicated by me through a physical letter to you, provided however that if I/we am/are an internet client, then in that event the request for change in email id / email account can be made by me / us through a secured access using client specific user id and password. Please treat this authorization as written ratification of my / our verbal directions / authorisations given and carried out by you earlier. I / We shall be liable for all losses, damages and actions which may arise as a consequence of your adhering to and carrying out my / our directions given above.

I/We further request you to update following mobile number on your record for getting mobile alerts.

Email Id:

Mobile No:

Thanking you,  
Yours faithfully,

<Signature>

<Name>